

FACILITY INFORMATION

Name: BASIS International Prague, s.r.o
Address: Nad Tejnkou 391/10, Břevnov, 169 00 Praha 6
Web: <http://basisbeginners.cz>
Type: International Preschool with full-day operation
Preschool Director: Kristina Kelly
Operations Director: Kateřina Salačová
ID: 06957005 | **Tax ID:** 06957005

CONTACT

PRESCHOOL DIRECTOR	OPERATIONS DIRECTOR
Kristina Kelly (+420) 731 880 176 kristina.kelly@basisbeginners.cz	Kateřina Salačová (+420) 728 885 175 katerina.salacova@basisbeginners.cz

OPERATING HOURS (Monday to Friday)

Goldfish & Sea Turtle Class: 7:30–17:30
Shrimp Class: 7:30–15:30

The Preschool will be closed during days that are recognized as a National Holiday in the Czech Republic (see Preschool Calendar available on the website).

DROP OFF TIME

Anytime between 7:30–8:45 (late arrivals distract our academic program that starts at **8:45**)

PICK-UP TIMES

Goldfish & Sea Turtle Class: Half-Day: 12:40–13:00 | Full-Day: 15:30–17:30
Shrimp Class: Half-Day: 11:45–12:00 | Full-Day: 15:30

According to the Preschool Policy, pick up after 17:30 is prohibited. Parents will be charged 100CZK for the first 10min after 17:30 and then 10CZK per each additional minute. We understand that emergencies do arise. Please call us and advise us of your situation if you are running late.

WHAT TO BRING

(Please put child's name on everything)

- 1. Classroom shoes** (firm slippers/sandals, which the child is able to put on him/herself, such a Velcro or slip on)
- 2. Inside clothes**
 - a) Comfortable classroom clothes that can get dirty
 - b) Extra set of clothes according to weather
 - c) Extra underwear (or diapers) and socks
 - d) Pajamas (for children in the Shrimp & Goldfish Class or older children that like to take a nap)
- 3. Outside clothes**
 - a) Comfortable clothes and shoes that can get dirty, based on the weather/season
 - b) Raincoat + rain-boots
 - c) Waterproof pants and jacket
 - d) Hat (for sunny or cold weather depending on the season)
- 4. Drinking bottle** (that the child can independently open/close)
- 5. Small backpack** (that the child can carry)
- 6. Toothbrush & toothpaste**
- 7. Diapers/Pull Ups & Wet wipes** (if the child does not use the toilet independently)
- 8. Small stuffed animal** (suggested: helps to bring comfort from home)